

Long Range Planning Committee Meeting
Sunday, April 7, 2002
Orlando, FL

Attendees: Roger Minear, Allan Ford, Ted Mill, John Furry, Cindy Lee, Ken Smith

Discussion on improvements to ENVR web page covered the idea of using the webmaster as a "gate keeper" for students(?) who would input information to the web page and design the layouts. The use of undergraduates was mentioned as advantageous because of their perceived computer/internet savvy and their need for part-time work.

Using one of the volunteers as an Assistant EnvirofACS Editor was discussed. The need for specific projects, waiting for someone to execute was cited so that interest from the volunteer would not wane while waiting to find something to do. These projects could be either at the National meetings or outside the meetings.

Delivery of EnvirofACS via email did not receive favorable comments due to the lack of and changeability of email addresses for our members. Posting on our web site would be better, but would negate the benefit to our members by its openness to all who want to access it. Inclusion on the CD's was the most favorable idea as it gave it to the members before it would be posted on the web site.

The second item of discussion was that of Succession planning for the members of the Executive Committee. It was felt that each member needed to develop two tasks for a volunteer, who might eventually become an Assistant and later take over the office. Revision of the Operations Manual was considered to be essential to the process of viable succession and efforts to revise it should be continued.

The third discussion topic was that of our liaisons and affiliation activities. While we list many liaisons on our Executive Committee roster, some are not current and many are open. A luncheon was discussed where students could be paired at tables with experienced members to foster discussion of Division activities and associations with other groups. The liaison information could be included on the CD and the Division web page.

Respectfully submitted,

Kenneth E. Smith