

EXECUTIVE COMMITTEE MINUTES  
Division of Environmental Chemistry  
American Chemical Society  
Executive Committee Meeting  
March 22, 2009  
Salt Lake City, UT

**A. Introduction/Attendance**

Chair Jurgen Exner called the meeting to order at 7:06 pm. A roster was circulated for corrections.

Attendance:

Jurgen Exner  
Ruth Hathaway  
Hank Ramsey  
Dean Adams  
Gopal Combatore  
Alan Elzerman  
George Cobb  
Ken Smith  
Souhail al-Abed  
Allan Ford

**Administrative Items**

Minutes from Fall, 2008 Meeting (Ramsey)

**Motion: to approve minutes from Fall 08 meeting.**

Moved: Ken Smith

Second: Ruth Hathaway

Motion Approved

Division annual report

The annual report was submitted and approved on time.

Treasurers Report (Cobb)

Vic is not present tonight and is likely to be out for the rest of the year because of health reasons. Treasurer's responsibility has been handled by George Cobb.

**Motion for George Cobb to be interim Treasurer**

Moved: Alan Elzerman

Second: Ken Smith/Ruth Hathaway  
Motion approved

Discussion regarding completing an audit for changing Treasurer.

**Motion: to have reconciliation audit once George Cobb receives all records from Vic's tenure through August 2<sup>nd</sup>.**

Moved: Ruth Hathaway  
Seconded: Alan Elzerman  
Motion Approved

Treasurer's report included in committee package. As of last year \$44K surplus, resulting primarily from not sending out the second set of preprints. What about awards and W-9s? As long as award is designated as scholarship, no W-9 is required. Award must then be used for tuition, books, or other nontaxable purpose. We will need professional opinion regarding taxable status for our awards. Ruth will ask ACS accountants.

#### Investment Committee (Elzerman)

Investment report handed out during meeting. The division total as of 12/31/2008 is \$364,553. Investments down about 6% as of 12/31/08, and down about the same amount as of now. Change in investments, \$170K in CDs.

The division's checking account balance is approximately \$106K.

#### International Agreements (Exner)

The agreement is signed with Serbian Chemical Society. An exchange program is being planned.

Discussions have been begun with EU chemists for joint programming. ENVR proposed that representatives come over for planning session in conjunction with their planning meeting in June in Stockholm. A request for international travel support will be made.

#### Business Office (Exner)

John Plude declined the ENVR business office position. Jurgen requested recommendations for a replacement business office person, and there were no responses. Penny Patton, George Cobb's wife, was selected. Penny will be an independent contractor. The transition is underway. The transition is expected to take 1-1/2 years.

The Board of Directors of SETAC proposed teaming for a joint meeting. George and Jurgen have a meeting planned with SETAC this week for discussions. Perhaps a focused topic meeting within a regional meeting? Other divisions could participate.

New Award

ACS Environmental/SETAC Exchange Program - \$1K/yr. start advertising it after this meeting.

### **Council Items**

Petition for election timelines 2009 – for consideration by council

The petition purpose is to shorten the process to select candidates; petition candidates would be vetted by council and everyone would have the same amount of time to campaign.

Dues for 2010

No discussion

### **Old Business**

#### Strategic Plan and Goals

Jurgen will select a small group of people to review strategic plans and goals.

#### Continuing Education Grants

Motion: This is a program to allow B. S. members to go to meetings to enhance their position. This is a two-year pilot program with potential for continuation. Thirty awards for a total of \$15K are proposed initially. A small committee will be needed to select awardees. The executive committee would want a short report for verification that the course was taken.

Motion carried.

#### Pacifichem 2010

No discussion

### **New Business**

#### 2009 Ballot

Chair-elect: Hank Ramsey

Secretary: no candidate

Treasurer: George

Councilor: Dean Adams

Alt Councilor: Todd

Gopal, Jack Paul,

Ballots to printer by end of May so they can go out by end of June.

Motion: accept the nominations slate as presented.

Moved: Ruth Hathaway

Second: Alan Elzerman

Motion approved.

### **Treasurer's Note**

George Cobb announced that expense reports should be sent to him and handed out business cards.

### **Committee Reports**

Preprints Committee (Exner/Elzerman)

Archives

Nothing added beyond written report.

Awards

Nothing added beyond the written report.

EnvirofACS

Nothing added beyond the written report.

Long-Range Planning

Nothing added beyond the report.

Membership

Our membership is down a little. More international members are joining, and more US members are resigning. The division currently has approximately 4,900 members.

Program

P2C2 and MPPG

George Cobb attended the leadership conference in Dallas.

## Program Steering Committee

Salt Lake City – 23 sessions and 49 papers.

Washington – 25 sessions scheduled

San Francisco – Dion wants to be involved, and he will be added as an organizer.

Boston – Joe Francisco, president elect wants sustainability to be the theme for his year as president.

## Publications

No discussion

## Publicity

### Guidelines for ENV Participation/Contributions

Proposals should be sent to chair who would send it out for review.

Great Lakes Regional – interim action was taken.

## Regional Meeting Request

SERMACS request 3/17 – Jurgen will follow up for more information.

## Social Affairs

Fall meeting – have a traditional meal to honor the awardees.

Spring meeting – have a reception.

Salt Lake City - Dinner will be off the menu in the dining room at a cluster of tables.

Ticket money was refunded.

Washington – have a traditional dinner. No appetizers and have a cash bar. Try \$60 cap before subsidy.

## **Business Office** (Alan Ford)

Expenses are small.

## **Speaker Expense**

\$3000 is the maximum that can be requested.

## **General**

The Division should pursue the concept of joint meetings with other divisions and organizations. There were no objections

There is an \$8,000 budget item for international activities. A grant request is in the works.

How do we get more young people involved? Think about how between now and Washington meeting. Jurgen will write letter for the website regarding SETAC award, BS grants, international activities, and what else they would like for us to do. Graduate student program joint between SOCED and CTC to talk about joint projects.

Do we really need meeting on Sunday night or split them up Monday and Tuesday or something like that?

Should we strategically place an environmental symposium at each regional meeting and subsidize it?

Ken Smith moved to adjourn.... 10:13.